

**Project Status Report**



**Project Name:** Project LYF

**Department:** SoCIT

**Focus Area:** Structured System Analysis and Design 1

**Product/Process:** Event Table, Use Case Diagram and Executive Summary



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Jamie Therese Gahallon | Project Manager, System Analyst, Project Researcher and Documenter |
| John David Solomon | System Analyst, Project Researcher and Documenter |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 1.0 | 02/02/2019 | Gahallon & Solomon | Created Event Table |
| 1.0 | 02/04/2019 | Gahallon | * Created Executuve Summary |
| 1.1 | 02/04/2019 | Gahallon &  Solomon | * Updated Event Table |
| 1.1 | 02/06/2019 | Gahallon & Solomon | * Updated Event Table * Updated Use Case Diagram |

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# PROJECT STATUS REPORT PURPOSE

In fulfillment of the first status report due on Feb. 8, 2019



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

* Event Table, Use Case Diagram and the Executive Summary has been created

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| Project Name | | |
| Prepared By:  John David L. Solomon | Date:  02/08/2019 | Reporting Period:  02/02/19 to 02/08/18 |
| Project Overall Status:  - | | |
| Project Summary:  - | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Event Table and Use Case | 02/08/2019 | 100% |  | | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by** Jamie Therese Gahallon

Project Manager

**Approved by** Marielet A. Guillermo

Project Advisor



# APPENDICES

## Document Guidelines

## Project Status Report Sections Omitted

